NOTIFICATION OF INTENT TO GRADUATE

Note: Incomplete grades not resolved by the last day of the semester may postpone your graduation.

DATE: __________________________

TO: Coordinator, Mechanical Engineering Program Advisement

FROM: ___________________________________________  ___________________________________________

Printed Student Name       Student UNM ID Number

__________________________________________  ___________________________________________

E-Mail       Phone Number

My Program of Studies (MSME) / Application for Candidacy (PhD) has been submitted:

__________________________________________

Semester/Year

I expect to complete all necessary degree requirements in time to graduate at the end of the:

__________________________________________  MS Plan I  MS Plan II  MS Plan III  PhD

Semester/Year

(Please also circle the degree and plan you are seeking.)

__________________________________________

Approved:

__________________________________________  ___________________________________________

Student Signature       Director of ME Graduate Programs

This Notification of Intent to Graduate must be submitted by the following DEADLINES:

FALL GRAD:   Two weeks before the Last Class Day of the Prior Summer Term

SPRING GRAD:   Two weeks before the Last Class Day of the Prior Fall Term

SUMMER GRAD:   Two weeks before the Last Class Day of the Prior Spring Term

Except for courses in which you are currently enrolled, ALL DEGREE REQUIREMENTS (including thesis & dissertation manuscripts, graduate exams, and defenses) MUST BE COMPLETED and RELATED DOCUMENTATION RECEIVED AT UNM Office of Graduate Studies BY THE FOLLOWING DEADLINES:

FALL GRAD:  11/15   SPRING GRAD:  4/15   SUMMER GRAD:  7/15

Note: Failure to submit this form on time will delay your graduation.